

Minutes of LOC meeting Tuesday 16th December 2021

Present: Fawn Bennett, Alvaro Borges, Amy Clarke, Nigel Harris, Sid Maher, Ian Shapcott, Adrian Street, Ankur Trivedi

1. Apologies

Apologies had been received from Clare Griffin.

2. Declarations of conflicts of interest

There were no new declarations of conflicts of interest.

3. Minutes of last meeting

The minutes of the last Committee Meeting were approved with the attendance list amended, Fawn Bennett had sent her apologies and did not attend.

4. Matters Arising and Action Points

Action Points from last meeting

i	Secretary access to on-line banking	
ii	Contact from PHE	Completed
iii	Referral updated e-mail	Ongoing
iv	SM/WhatsApp updates	Completed
v	Levy payees cross reference	Completed
vi	Income/expenditure outline	Postponed
vii	Add community database to Dropbox	Completed
viii	Check with CCG re CUES information on G-Care	Ongoing
ix	Guidance on symptomless narrow angle referrals	Completed
x	Share low risk glaucoma patient letter	Completed
xi	Suggestions for COL key metrics to Alvaro	Completed
xii	Take down old web-site	Completed

i. To be completed ASAP in 2022

ii. Alvaro had made contact but PHE were currently overwhelmed and would respond ASAP.

v. Nigel to contact PCSE re Paul Westley Optometrists in Stroud to see if any GOS forms were submitted.ⁱ

vi. Nigel would provide at the next face to face meeting.ⁱ

vii. Adrian had added the latest Community Information sheets added to Dropbox for ongoing updating if anyone received any practice or staff changes.

viii. Alvaro had not received any response and would prepare an item for the LMC Newsletter, Ankur suggested a copy and paste from G-Care.

ix. RCOphth was considering extra requirements regarding referrals and CoO will update their guidance once RCOphth finalise any changes.

xi. Any further suggestions to Dermot at dermot.keogh@keithholland.co.uk

xii. Ian had redirected to the new site.

5. Treasurers Report

Nigel reported that the finances were very healthy (see Appendix 1 for the account balances) there were no significant changes in income and Nigel felt the levy should be reduced at the 2022 AGM.

6. Chair's Update

Alvaro reported that the Community Ophthalmic Link (COL) was due to be launched for the Early Implementers (EI) in the second week of January. Alvaro was concerned there was no funding available initially if the implementation was very time consuming for the practices involved then this would need to be reconsidered. Ankur suggested it was necessary to show the system was effective before funding would be available.

Ankur asked about computer requirements, Alvaro responded that an App had been developed that was compatible with all operating systems. Alvaro also mentioned feedback in the form of tick boxes on actions would be required for each record accessed.

Fawn noted it would be important for domiciliary providers to have access and would send some input on what would be helpful. ⁱⁱ

Alvaro was clear that later phases would require remuneration for participating practices, Adrian suggested feedback from the EI practices would help with guidance on appropriate fees and Ankur thought engagement and feedback from the EI locations would be helpful when the link was available to the wider community.

The CCG were planning to try to push the Community Low Vision Service forward without any PHE data, Alvaro would report at the next meeting.

The Homeless Project had stalled due to issues with access to The Riknell Centre. Adrian would find out exactly what the issue was. ⁱⁱⁱ

Alvaro felt a face to face AGM in May or June would be preferable, though Ankur felt a hybrid meeting might be better to allow as wide an audience as possible to attend. It was agreed this format should proceed if at all possible and Sid would try and find out if there were any solutions as it was recognised hybrid meetings may not be ideal for people joining remotely. ^{iv}

Ankur noted he may be able to help with workforce mapping.

Ankur felt there might not be an appetite in the community for a Maculopathy Service, Adrian thought it might be better to get more practices involved in CUES provision. Ankur would include a reminder in a planned PES update e-mail. ^v

On CPD planning Fawn had received a response from the Trust regarding CET but felt it would be better to work on the new CPD system and suggested it might be a good idea to be able to offer some guidance to attendees at the AGM. Fawn would try to provide a brief for the next meeting. ^{vi}

It was agreed it would be possible for the LOC to fund relevant education for Community Practitioners as long as the application process was open and transparent and available equally to all practitioners.

It was also agreed to continue with monthly virtual meetings for now.

7. PES Update

Ankur reported that the issues with payments from PES seemed to have eased.

8. COL Update

Covered in item 6

9. Any Other Business

There was no other business

10. Date of Next Meeting

Tuesday 18th January 2022

Action Points

i.	Check GOS Payments and Income/Expenditure Outline	Nigel
ii	COL feedback for domiciliary providers	Fawn
<u>iii</u>	Homeless Project delay information	Adrian
<u>iv</u>	Hybrid meeting options	Sid
<u>v</u>	Reminder re CUES	Ankur
vi	CPD Brief	Fawn

The screenshot displays the Lloyds Bank business account interface. At the top, the browser address bar shows the URL: `securebusiness.lloydsbank.co.uk/business/a/account_details_ress/OWEGXWFRK2YXA7KNZPV3YLKZZWMSSJGH5AT2DNDOJYWNA2X4Q5Q/WCLTC6CDXY6UT...`. The user is logged in as 'Mr N. Harris' and last logged on on 10 December 21 at 07:16 PM. The account name is 'County & City of Gloucester Optical Comm'.

Three account summary cards are shown:

- Treasurers Account** (30-95-72 02256279): £ 76,770.03
- BB INST ONLINE** (30-95-72 48926168): £ 6,612.97
- BUS BANK INSTANT** (30-95-72 07659800): £ 729.70

The 'Your Accounts' section provides details for the Treasurers Account, including the current balance of £76,770.03 and available funds of £76,770.03. It also includes a 'Payments and transfers' button and a 'More actions' button. A question about Public Liability Insurance is also present.

The 'Statement' section features a search bar and navigation for months (Oct, Nov, Dec) and an 'All transactions' button.

The right-hand sidebar contains several sections:

- CONTACT US** (+)
- HELP & SUPPORT**
 - What are pending transactions? (+)
 - How do pending transactions affect my balance and available funds? (+)
 - How do I look for historic transactions? (+)
 - More (+)
- OUR PRODUCTS AND SERVICES**

The Windows taskbar at the bottom shows the system tray with a temperature of 12°C and the date 14/12/2021 at 18:19.