

Minutes of LOC meeting Tuesday 10th August 2021 (Virtual Meeting)

Present: Alvaro Borges (AB), Fawn Bennett (FB), Amy Clarke (AC), Clare Griffin (CG), Nigel Harris (NH), Sid Maher (SM), Ian Shapcott (IS), Ankur Trivedi (AT)

Apologies

Apologies were received from Adrian Street (AS)

Declarations of conflicts of interest

There were no new declarations of conflicts of interest.

Minutes of last meeting

The minutes of the July meeting were approved.

Matters Arising & Action Points

Action points from July meeting

i	Secretary access to on-line banking	Ongoing
ii	Distribute Healthy Living Practice details and contact with PHE.	Ongoing
iii	Contact previous Treasurers/LOCSU re accounts discrepancy	See Treasurer's report
iv	County Wide communication regarding Voluntary Levy	See Treasurer's report
v	Update on contract review	See PES update
vi	Contact Andy McNaught regarding cataract CET	COMPLETED
vii	Keep in touch with Kerry regarding Community Ophthalmic Link	COMPLETED
viii	Contact LOCSU re Imaging Hub and possible CUES changes	COMPLETED
ix	Check if joint OSCE event with Worcestershire possible	Ongoing
x	Funding for in-patient eye examinations	COMPLETED
xi	Mechanism for NHSE Post cataract claims	Ongoing
xii	Follow up Tetbury 1 st eye discharge	COMPLETED
xiii	Update web-site contact form & footer	COMPLETED
xiv	Document download organisation	COMPLETED
xv	Distribute CET plan	See CET update

Notes

vi) Andy McNaught has responded positively to AT's contact re cataract CET and has forwarded suggestion to Will Dean to action further. FB will liaise with Will Dean with a view to providing an event, possibly in November ^{iv}

viii) AB reported that the funds to be allocated from the NHS are to be used for equipment spend rather than development so it is unlikely that resources will be available for the Imaging Hub project.

ix) AC reported that Worcestershire are on a waiting list for a Glaucoma OSCE as WOPEC have not yet re-started them. AT will send an email to the Gloucestershire community to gauge the number of practitioners here who need to take a Glaucoma OSCE ^v.

x) David Adams has confirmed to AB that he is keen to continue with in-patient examinations in the Forest of Dean. The financial sums involved are relatively small.

xi) AB to raise this at his next meeting with NHSE.

xii) AB/AT have re-contacted Tetbury about discharging 1st eye cataracts to the community for follow-up. There is a wish from Tetbury to make this dependent upon a guarantee of retaining the patient for second eye surgery. It has been explained that this is not possible because of patient choice, since when there has been no progress. AB will try again ^{vi}.

xiv) IS noted that many of the documents on the website pre-date implementation of the Opera system and as a result there are some, mostly minor, inconsistencies. AT suggested that if any of the LOC identify a need for *significant* document revision then he will address it when workload permits ^{vii}.

Treasurer's Report (NH)

The discrepancy in the 20-21 year end accounts amounts to a deficit of £196.40, the source of which, to date, remains unidentified. NH will review the accounts again but may have to recommend sign-off as is and starting afresh in this new financial year.

The forms are available to authorise payment of fees to LOCSU directly by PCSE. However, there has been a recent unexpected overpayment from PCSE and NH notes that, in the circumstance of this having to be repaid there might be difficulty claiming overpaid fees back from LOCSU. AT suggested that it would be wise to have it confirmed in writing that the agreement should be between LOCSU and PCSE directly and that the LOC would not be responsible in such circumstances.

The Voluntary Levy funds have been moved into the Instant Access account ready for discussion of how best to allocate the resources, probably for approval at the AGM.

NH has received guidance that LOC officers should be paid net of tax and NI, effectively making officers employees of the LOC. This complicates the financial arrangements. AB will try to get clarification on this from LOCSU ^{viii}.

Chair's Report (AB)

AB was congratulated by all on his passing of the WOPEC leadership course.

The second monthly list of Indicative wait times for cataract surgery has been sent out – all agreed that it is a useful tool.

Amar Shah has agreed to provide an OCT related CET event. It was agreed that a payment of approx. £250 would be appropriate remuneration.

The results of the stable glaucoma monitoring survey suggest that there is sufficient interest from the community to be worth committing resources to pushing this forward. AC offered to support AB/AT in this role. AT commented that the problem of appropriate oversight could be a limiting factor.

The hybrid meeting in July had some limitations. AB keen to gauge interest in a full face to face meeting at the Chase Hotel next month. All to let AB know their preference by WhatsApp^{ix}.

PES Update (AT)

There is an issue that could affect the contract review. PES are listed in Manchester and so do not show on the list of providers available for Gloucestershire. There is a workaround whereby individual Gloucestershire based PES subcontractors can be listed. This has not yet been implemented but it is imperative that this occurs for re-procurement.

All modules have now migrated to Opera and the number of outstanding issues/queries received by AT suggests that the system is becoming more familiar and/or people are better able to solve the problems without the direct involvement of AT.

CET

The date for the Papilloedema CET presentation by Lorcan Butler has been set for 15th September.

It is suggested that the OCT CET event by Amar Shah be scheduled for October, if convenient.

FB has been preparing the application for the proposed cataract CET event but has found it challenging to identify appropriate competencies without having a good idea of the content. AT/CG recommended initially submitting an application including any potential competencies and then being prepared to re-submit with the central competencies identified. FB will need to liaise with Will Dean re the content of his presentation before the application for CET points proceeds. Likely timescale places the event in the first week of November at the earliest.

SM is awaiting response from Hoya concerning a possible myopia management workshop carrying CET points. SM will chase in the next couple of weeks^x.

Any Other Business

AT will send out the updated version (v4) of the Flashes & Floaters Red Flags document to the community, along with guidance concerning best practice for the patient to be triaged by the patient's existing practitioner as an initial step ^{xi}. IS to upload the new document to the website ^{xii}.

SM enquired if there was any progress on the proposed Low Vision Service. AB explained that unfortunately this was a low priority for the CCG at this time of transformation but he remained hopeful of progress next year.

Date of next meeting

Tuesday 14th September 2021

ACTION POINTS

i	Secretary access to on-line banking	NH/AS
ii	Distribute Healthy Living Practice details and contact with PHE.	AB
iii	Mechanism for NHSE Post cataract claims	AB
iv	Liaise with Will Dean re Cataract CET event	FB
v	Countywide Expression of Interest for Glaucoma OSCE	AT
vi	Follow-up Tetbury 1 st eye Cataract discharge	AB
vii	Report <i>significant</i> need for document revision on website to AT	ALL
viii	Clarify issue around payment of LOC officers with LOCSU	AB
ix	Report preference to AB for next meeting virtual / face-to-face?	ALL
x	Chase Hoya re myopia management CET	SM
xi	Send out Flashes & Floaters document v4 to community	AT
xii	Upload Flashes and Floaters document v4 to website	IS