

Minutes of LOC meeting Tuesday 22nd October 2020 via Zoom

Present: Alvaro Borges, Tony Burke, Amy Clarke, Clare Griffin, Nigel Harris, Kerry Irvine, Kath Miller, Ian Shapcott, Adrian Street, Ankur Trivedi

1. Apologies

There were no apologies.

2. Declarations of conflicts of interest

There were no new declarations of conflicts of interest.

3. Minutes of last meeting

The minutes of the last committee meeting were approved.

4. Matters Arising and Action Points

There were some minutes missing from the web-site, Adrian would check to see if any could be tracked down.ⁱ

Kath had been unable to find out who originally designed the YAG referral form, Clare offered to redesign using the current one as a template, Kath mentioned the form gets sent straight to the nurse practitioners and Tony suggested they be involved. Ian mentioned that the form might be used outside the Trust and Kerry suggested sending any new design to all providers. Alvaro asked if there was any specific format required, Kath would try and find out.ⁱⁱ

NHS Payments – Alvaro had received a reply and the issue had been escalated to Kirsty Adlem. Tony had still not been paid and would send the details to Alvaro.ⁱⁱⁱ

Primary Health newsletter had been received; Ian would remove the administrator e-mail address.^{iv}

The view was most would require to access hospital records only once or twice a day. Tony felt he had enough information to feed back for the moment.

Ian had completed the web-site updates agreed at the last meeting.

Kath reported there was an ongoing project in the Trust regarding referrals for retinal issues and noted that it was OK to use the current Wet AMD pathway for other urgent referrals for now as long as the suspected condition was specified. Alvaro would send a County wide e-mail advising practitioners to continue with the current pathway.^v

5. Treasurers Report

Nigel reported the bank balance was healthy and noted that LOCSU payments had restarted. A call regarding the treasurer's role had been arranged with Jacque Fooks from LOCSU.

Nigel was still having difficulty getting access to internet banking so cheques had been written for the expenses.

6. PES Update

Ankur reported that the patient satisfaction survey for the various enhanced services schemes was going to be sent to patient's via text along with the 'would you recommend the service to family and friends' question. It was agreed this was a very positive outcome, Ankur would provide more information as it was received.

7. Optomanager migration to Opera

Ankur reported that the migration was a big task and it would not happen all in one go but the modules would move over one at a time. He understood the fees were to remain the same, though Alvaro thought he had heard this was still under negotiation.

Ankur felt Opera would be much easier to use as patient information would be shared across different modules. He also noted the various practice and practitioner documents would need to be uploaded again even if this had already been done for CUES.

Nigel asked if the link to the Opera webinar could be shared with the wider community? No one had any objections and Adrian suggested letting people know the change was necessary as Optomanager was withdrawing from the optical market. Ankur would send an e-mail.^{vi}

Tony mentioned he had received a small payment that seemed to relate to CUES activity but with no reference, so he wasn't able to confirm. No one else was aware of any payments.

It was agreed to add Tony, Kath and Eshmail to the LOC and County Wide distribution list.^{vii}

8. Social Media

Adrian had asked if there was a preferred platform or focus for Social Media? Ankur suggested blanket coverage and that it was possible to link accounts. Adrian would investigate options for training^{viii}, Nigel suggested LOCSU may be able to help.

9. Document Sharing

Adrian had been experiencing difficulty accessing Dropbox, this had been resolved as Ankur had explained how to download Dropbox to the computer.

10. Domiciliary LVA Funding

Alvaro had been contacted by Sid Khunti to ask if his details could be added to the Low Vision Leaflet for private low vision assessments. Amy noted LVA was funded in Hereford & Worcestershire and Alvaro suggested approaching the CCG for something similar in Gloucestershire.

Adrian mentioned that Norville currently provided some assessment including occasional domiciliary visits and just charge for appliances and would be interested in expanding the service if funding was available.

Kathe noted the LVA clinic at GHR was running as normally as possible and Tony mentioned the ECLOs were available, though they didn't provide assessments or aids.

Ankur agreed with the approach to the CCG to see if there was the possibility of a service, it was agreed it would be an ideal Community service open to any willing provider. Ankur stated there was a LOCSU pathway in development and Alvaro new the CCG were keen to address inequality and unmet need.

Amy would send details of the existing scheme to Alvaro and Arian would include in the agenda for the next meeting.^{viii}

11. Any Other Business

A list of Optoms providing ECF had been requested but Ankur stated this was difficult to keep up to date as Practitioners move around. He felt the WhatsApp requests work quite well. There was some concern about secure communication and Clare noted NHS e-mail should be used. Alvaro suggested it should be the responsibility of the referring Optom to make contact with the ECF Practitioner. Ankur would consider the options.^{ix}

It was agreed there was nothing more to be done regarding the Newmedica cataract upselling. The CCG were aware but would not take action unless there was a patient complaint.

Kath confirmed that Glaucoma clinics were up and running but that the waiting list as one of the longest in the Trust. Alvaro asked if there was any news on cataract waiting times, Kath responded that extra clinics we being performed but it was difficult to determine the current waiting time. Tony notes the cataract pods were prioritising the more urgent cases.

Alvaro mentioned that he had heard that John Ferris was considering a 'dodgy disc' clinic, Kath knew this was a work in progress and it might be internal to the Trust.

Ian asked about the strategy day that had been proposed for December, it was agreed this should be postponed until the Covid-19 situation was easier.

12. Date of Next Meeting

Tuesday 17th November 7:00pm

Action Points

i	Minutes for web-site	Adrian
ii	Redesign YAG referral form, check if specific format required.	Clare/Alvaro/Kath
iii	NHS payment details	Tony
iv	Remove administrator e-mail address	Ian
v	County wide e-mail re Wet AMD pathway	Alvaro
vi	County wide e-mail re Opera	Ankur
vii	Update e-mail distribution list	Ankur
viii	Low vision information & ad to agenda	Amy/Adrian
ix	ECF referral options	Ankur