

## Action Points from LOC meeting Tuesday 10<sup>th</sup> March 2020 at St Aldate Chambers

Present: Sue Arnold, Alvaro Borges, Amy Clarke, Nigel Harris, Ian Shapcott, Adrian Street, Ankur Trivedi.

### Apologies

Apologies received from: Clare Griffin, Kerry Irvine

### Action Points from 14<sup>th</sup> January 2020 Meeting

i	<del>County wide e-mail to update contact list and chase NHSE for practice information</del>	Adrian
ii	Update Dropbox folders	Adrian
iii	Dropbox invitations	Ian
iv	Quote from existing web-designer	Ian
v	County wide 'call to action' re PCNs	Nigel
vi	'Save the date' for revalidation events e-mail	Kerry
vii	<del>Add Adrian to bank signatories</del>	Sue
viii	<del>Worcestershire LOC bank details</del>	Amy
ix	Contact CCG re MECS update	Ankur
x	Contact Amar for help with MECS data	Alvaro
xi	<del>Send Community Information Database changes to Adrian</del>	All
xii	Information on PES virtual clinic model	Ankur
xiii	Contact more remote practice re visiting Optom providing OHT service	Alvaro
xiv	E-mail to ADP consultancy	Adrian
xv	Follow up possible event sponsorship	Sue

### Notes

ii & iii – in progress

iv – agreed to continue with existing web designer

v – agreed not the right time to try and expand due to Covid-19

### Action Points from 10<sup>th</sup> March Meeting

a	Formal proposal from existing web designer	Ian
b	Income & expenditure estimates at next meeting	Sue
c	Consider using Voluntary Levy for charitable purpose – propose at AGM?	Sue
d	Contact venues of revalidation events to cancel/postpone	Kerry
e	Check if PES model for 2 tier OHT monitoring available for possible discussion at revalidation events	Ankur
f	Contact remote practices re 2 tier OHT monitoring	Alvaro
g	Suggestions for alternatives section 3 of CAQ score to Alvaro	All
h	Distribute Dry Eye guidance via e-mail	Ankur
i	Contact Andy & Queresh re Cinapsis at AGM	Alvaro
j	Ideas for alternative AGM format/procedures to Alvaro	All
k	E-mail Carl from Newmedica to clarify documentation for private cataract post ops.	Alvaro