

Minutes of LOC meeting Tuesday 11th August 2020 via Zoom

Present: Alvaro Borges, Nigel Harris, Ian Shapcott, Adrian Street, Ankur Trivedi.

Guests: [Eshmael Palmer](#) and [Kath Miller](#)

1. Apologies

Apologies had been received from Amy Clarke, Clare Griffin and Kerry Irvine

2. Declarations of conflicts of interest

There were no new declarations of conflicts of interest, Adrian's position as contractor had not yet been clarified, NHSE were dragging their feet over the change in contracts.

3. Minutes of last meeting

The minutes of the last committee meeting were approved.

4. Matters Arising and Action Points

Ankur reported that the County practitioners and practices had been notified that the Flashes and Floaters scheme will end of the 31st August to be replaced by CUES.

Alvaro reported:

There were still 5 replies outstanding regarding the GATs.

The LOC PPE had been delivered to the Cirencester branches but not to the Forest of Dean yet.

The LOCSU PPE still needed to be sorted out.

An e-mail had been sent regarding eGOS and no queries had been received.

Locum's had been understanding on the LOC PPE position.

LOCSU had not been able to help a great deal with nhs.net applications, locum Optometrists were unable to apply for an account but there was not an easy solution. Alvaro to try and investigate furtherⁱ

The handover with [Kerry O'Hara](#) had gone very well. Kath agreed that Kerry was very positive and pro-active and hopefully better links would be able to be established between Community Optometry and the Hospital Eye Service

Following a meeting with [Alan ??](#) the Sight Care Council's view was that the information was available and a referral pathway to ECLOs was not necessary. Alvaro would try and develop a flow chart. ⁱⁱ

Ian thought the required information was already on the web-site, he would check and send a link. ⁱⁱ

Ian reported:

The web-site had been updated with the details of the practices currently offering CUES.

The secondary care providers information had also been added.

A committee member recruitment post had been agreed with a link to the WhatsApp group. Ian would post. ⁱⁱⁱ

ICO registration had been renewed.

admin@glosloc seemed to be just updates from Primary Health Net so it was agreed all committee members would sign up to receive this newsletter ^{iv}

Clare reported that a County Wide WhatsApp group had been established and that it seemed to be working well.

5. Treasurers Report

Nigel had completed a handover with Sue but the on-line banking set-up was proving difficult. He was still getting used to the figures but income and expenditure were both obviously low. PCSE reports were being received and the LOCSU levy was to resume from August.

He noted that a refund had been received for the deposit on the CET event and while there was some concern at LOCSU regarding LOC funding the accounts were currently healthy and income was starting to rise.

6. PES report

Ankur reported that there was to be a change of IT provider from Optomanager to Opera as the former's contract was up for renewal. Opera had set up CUES very quickly and successfully and generally had good feedback from practitioners. There was also possible interaction with Medisoft in future and Ankur asked Eshmael and Kath to confirm which Medisoft version was currently being used so that he could inform PES.

Alvaro asked if Opera could provide feedback from secondary care, Ankur thought this would be possible once Opera was fully implemented. Kath offered to investigate if there was a simple solution to providing two-way communication. ^v

7. YAG Referral Form

It had been noted that the YAG referral protocol was out of date and an updated form had been circulated but there were now more providers outside of the Trust and it was felt the form should reflect this.

Ankur stated that the Trust felt that YAG referrals should be referred back to the original cataract surgery provider and the LOC need to ensure any forms are universal and not show any favouritism.

Kath was asked to see if the YAG referral form was useful and if so could it be modified to include all providers. ^{vi}

8. GOS Unpaid Fees

The issue of NHSE subtracting GOS fees from grants had been raised by [Tony ??](#) & [Steve Guilford](#) Adrian would try and check the Norville reports and Alvaro would contact [Amar Shah](#) to possibly escalate to LOCSU. ^{vii}

9. LOC Link with HES

Eshmael & Kath both felt two-way communication was important but any system would require the support of the hospital consultants. It was agreed that a representative of the HES would attend future meetings and Alvaro would share the relevant dates. ^{viii}

Eshmael asked what other support would be helpful, Ankur responded that regular contact would be very helpful and that Community Practitioners would benefit from feedback from secondary care.

Eshmael and Kath were very positive that an Optometrist having a lead role in HES clinics would help facilitate links with Community Optometrists.

10. Eye Casualty e-mail

Alvaro had received the Eye Casualty e-mail address but had not disseminated it as it should only be used to send information after a 'phone discussion with Eye Triage, it must not be used for referrals. Alvaro would send a message County Wide to make this clear. ^{ix}

11. CET Grant

Alvaro noted that while the CET grant was now easier to claim applications still needed to be sent via a Contractor so was still difficult for locum Optoms to access. Alvaro had been asked if the LOC could facilitate claims but it was agreed there was not an obvious solution and it was not within the remit of the LOC to help in this case.

12. Any other Business

Alvaro reported that he had a meeting arranged with SpaMedica which was opening a clinic in the County and would report back at the next meeting ^x

13. Date of Next Meeting

Tuesday 15th September 2020 via Zoom

Non-committee members referred to

| Name | Role |
|--------------------------------|--|
| Eshmael Palmer | Lead Optometrist Gloucestershire NHS Trust |
| Kath Miller | Senior Optometrist Gloucestershire NHS Trust |
| Kerry O'Hara | CCG? |
| Alan ?? | Sight Care Council? |
| Tony? | Community Optometrist |
| Steve Guilford | Community Optometrist |
| Amar Shah | LOCSU Optical Lead |

Action Points

| | | |
|------|--|---------------|
| i | nhs.net accounts for locums | Alvaro |
| ii | Flow chart for ELCO contact/information on web-site | Alvaro/Ian |
| iii | Post committee member recruitment on web-site | Ian |
| iv | Sign up for Primary Health Net newsletter | All |
| v | Medisoft version and two-way communication with secondary care | Ankur/Kath |
| vi | Feedback on YAG referral form | Kath |
| vii | Check position on GOS grant payments | Adrian/Alvaro |
| viii | Meeting dates to Eshmael & Kath | Alvaro |
| ix | E-mail regarding use of Eye Casualty e-mail address | Alvaro |
| x | Report on SpaMedica meeting | Alvaro |