

**Minutes of the Annual General Meeting of the Gloucestershire Local Optical Committee
Wednesday 22nd May 2019, Chase Hotel, Brockworth**

Those present

See Appendix 1.

1. Chairs Welcome

David welcomed everyone to the meeting, outlined the agenda and introduced the guest speaker, Dr Rhys Harrison, Primary Care Consultant at BEH.

2. Guest Speaker – Review of the mix of cases presented at A&E

Following Dr Harrison's presentation Ankur updated the meeting on progress and reported that the CCG were keen to expand the current Flashes and Floaters scheme to a full MECS. A business case was being developed and dates for the OSCEs would hopefully be announced shortly and the hospital consultants had offered extra training in foreign body removal.

As part of the process templates were being developed to exclude some conditions that were not appropriate for community practice.

Full details would follow as soon as possible.

Kerry stated there was no target for the number of practices to sign up, but appropriate coverage would be required to prevent those taking part getting overloaded. However, if not enough practices got involved the scheme would not be able to get off the ground.

Steve Guilford suggested liaising with local pharmacies, Kerry reported this had already started. Agnes Ali was concerned about how to schedule the necessary appointment within busy clinics and how would dry eyes fit within the MECS scheme. Kerry stated that the Clinical Protocol was being developed and will be designed to keep 'unmet need' out of the scheme and not flood practices with appointments.

Alvaro thought taking part was important to develop clinical skills for the future and Andy Charles felt there might not be that many extra 'red eye' appointments required.

3. PCSE Presentation

Jonathan Gore from PCSE spoke about changes to claiming GOS forms in future. There would be three options, e-GOS through Practice Management systems, PCSE on-line or revised paper forms.

4. Community Eyecare Contracts Update

Richard Rawlinson from LOCSU updated the meeting on developments with Primary Eyecare Services and while Primary Eyecare Gloucestershire had consolidated with PES the key point was that any negotiations would be between the LOC and CCG or PCN supported by PES.

See Appendix 2 for Richard's slides.

5. NHSE

Sharon Greaves introduced herself as Gloucestershire Contracts Manager and explained she was planning to work more closely with the LOC in future. She requested that any contract changes be

notified to NHSE as soon as possible and reminded the meeting that the Translation and Interpretation service is free and encouraged it's use.

LOC Business

6. Apologies for absence

See Appendix 1.

7. Minutes of Previous AGM

The minutes of the last AGM were approved.

8. Matters Arising

There were no Matters Arising

9. Treasurer's Report

See Appendix 3 for the Annual Accounts

Sue Arnold reported that the accounts were healthy but extra expenditure was expected in the coming financial year as PEG had been integrated with PES there would more time would be needed to be charged by Committee members for time taken out of practice.

There was also the MECS OSCEs to be paid for and it would be possible to transfer from the Committee Fund to the CET Fund if required.

The accounts had been audited by

10. Adoption of accounts

Kerry Irvine proposed the accounts be adopted; Alvaro Borges seconded. All agreed.

11. Adoption of the Statutory Levy including LOCSU Levy for the coming financial year

Sue Arnold proposed that the Levy remain the same at 1.4% with 0.6% to LOCSU, 0.7% for the Committee Fund and 0.2% for the CET Fund.

Clare Griffin proposed the 1.4% Levy be adopted for the coming year; Nigel Harris seconded. All agreed.

David thanks Sue for looking after the accounts.

12. Election of Committee Members

David reported that none of the existing committee were due to be re-elected, but Amy Clarke was standing for election for the first time.

Ankur Trivedi proposed Amy be elected and Alvaro Borges seconded the motion. All agreed.

13. Chair's Report

See Appendix 4 for David's slides

David announced that he was stepping down from the LOC and this would be his last meeting as Chair.

He announced that Alvaro Borges was standing to replace him at the next LOC Committee Meeting.

David said he had enjoyed the journey and support of the Committee and Community. In particular he wanted to thank the CCG and Graham Mennie, the Secondary Care Partners at the Hospital Trust and more recently NewMedica, the PEG directors and team, most of the work had been done by Kerry and Ankur for the last few years and he thanked them for their commitment, and the wider LOC.

14. Any Other Business

Steve Tilley announced that he was retiring later in the year and offered his help with any statistical analysis that might be required.

Ankur formally thanked David for all his hard work for the Committee over the years and led the meeting in a round of applause to show their appreciation

15. Date of Next Meeting

Committee meeting – Tuesday 16th July 2019