

County and City of Gloucestershire Local Optical Committee

Accounts for Year Ending 31st March 2020

Opening Balances 01/04/2019 - as per previous year accounts

Committee Statutory Levy	43,400.98	
LOCSU Levy	0.46	
Voluntary Levy	6,612.70	
CET Statutory Levy	3,265.00	£10 adjustment made to opening balance
CAPITA Overpay	3,255.64	
Total of Opening Balances	56,534.78	

Committee Statutory Levy

	Income	Expenses
Opening Balance	43,400.98	
Levy Collected (as per bank/breakdown)	26,378.21	
Bank Interest received	0.36	
Expenses paid from the bank		11,130.17
O/s payments Brought forward	3,706.88	
Unpresented expenses cheques at year end		11,010.12
Overpayments of levies in the year		1.47
Closing Balance		51,344.67
Totals	<u>73,486.43</u>	<u>73,486.43</u>
		0.00

LOCSU Statutory Levy

	Income	Expenses
Opening Balance	0.46	
Levy Collected (as per Bank/breakdown)	16,487.94	
Paid to LOCSU		17,825.26
Opening O/s Cheque - Jan to Mar '19 payment	4,291.64	
Jan - Mar payment due (Closing Balance)		2,953.32
Closing balance including £1.00 underpayment		1.46
	<u>20,780.04</u>	<u>20,780.04</u>
		0.00

Voluntary Levy

	Income	Expenses
Opening Balance	6,612.70	
Collected	0.00	
Paid out		0.00
Closing Balance		6,612.70
	<u>6,612.70</u>	<u>6,612.70</u>

CET Statutory Levy

	Income	Expenses
Opening Balance	3,265.00	

Levy Collected (as per bank/breakdown)	3,297.27	
Additional CET income (as per bank)	150.00	
Expenses paid from the bank		9,352.80
O/s payments Brought forward	380.00	
Unpresented expenses cheques at year end		360.00
Closing Balance	2,620.53	
	<u>9,712.80</u>	<u>9,712.80</u>
		0.00

Closing Balances as at 31/03/2020

Committee Statutory Levy	51,344.67	
LOCSU Statutory Levy	2,954.78	
Voluntary Levy	6,612.70	
CET Statutory Levy		2,620.53
Capita Overpay	3,255.64	
Cumulative Closing Balance		61,547.26
	<u>64,167.79</u>	<u>64,167.79</u>
		0.00

Cash at Bank - Treasurers account	76,094.11	
Cash at Bank - Deposit account	729.39	
Less: Unpresented Cheques total	-11,370.12	
Less: Unpresented Cheques BF	-3906.12	
	<u>61,547.26</u>	

Bank Reconciliation**Treasurers Bank Account - 02256279**

	Dr	Cr
Opening balance	68,090.39	
Bank Receipts, as per breakdown	46,311.95	
Bank Payments, as per breakdown		38,308.23
Closing Balance 31/03/2020, as per statement		76,094.11
	<u>114,402.34</u>	<u>114,402.34</u>
Check		0.00

Outstanding Cheques as at 31/03/2020

	<u>Date</u>	<u>Chq No.</u>	<u>Amount</u>
Committee - NHS Overpayment	BF 2017	498	3,255.64
Committee expense	BF 2017	527	150.24
Committee expense	BF 2017	529	150.24
Committee expense	BF 2017	537	350.00
Committee - Web Salvage Co.	24/03/2020	640	1,000.00
Committee Expenses 92	31/03/2020	642	495.00
Committee Expenses 93	31/03/2020	645	294.00
Committee Expenses 94	31/03/2020	646	180.00
CET Expenses 75	31/03/2020	647	360.00
Committee Expenses 96 (part pay)	11/05/2020	648	450.00
Committee Meeting Fees	31/03/2020	649	225.00
Committee Meeting Fees	31/03/2020	650	620.00
Committee Meeting Fees	31/03/2020	651	225.00
Committee Meeting Fees	31/03/2020	652	530.00
Committee Meeting Fees	31/03/2020	653	620.00
Committee Meeting Fees	31/03/2020	654	485.00
Committee Meeting Fees	31/03/2020	655	620.00
Committee Meeting Fees	31/03/2020	656	620.00
Committee Meeting Fees (part pay)	31/03/2020	657	120.00
Committee Meeting Fees (part pay)	31/03/2020	658	500.00
Committee Meeting Fees	31/03/2020	659	45.00
Committee - Web Salvage Co.	31/03/2020	660	75.00
			<u>11,370.12</u>

Income

<u>Date</u>	<u>CHQ No.</u>	<u>Description</u>	<u>Amount</u>	<u>Code</u>	<u>L</u> <u>Levy</u>	<u>O</u> <u>Other</u>	<u>I</u> <u>Interest</u>	<u>C</u> <u>CET Income</u>
02/05/2019		NHS England	4,193.19	I Levy	4,193.19	0.00	0.00	0.00
06/06/2019		NHS England	4,119.47	I Levy	4,119.47	0.00	0.00	0.00
03/07/2019		NHS England	4,376.71	I Levy	4,376.71	0.00	0.00	0.00
08/07/2019		Hitchon MJ VO2	150.00	C CET Income	0.00	0.00	0.00	150.00
30/07/2019		NHS England	4,054.65	I Levy	4,054.65	0.00	0.00	0.00
05/09/2019		NHS England	4,533.45	I Levy	4,533.45	0.00	0.00	0.00
01/10/2019		NHS England	3,961.86	I Levy	3,961.86	0.00	0.00	0.00
30/10/2019		NHS England	4,012.28	I Levy	4,012.28	0.00	0.00	0.00
02/12/2019		NHS England	4,604.95	I Levy	4,604.95	0.00	0.00	0.00
02/01/2020		NHS England	4,037.60	I Levy	4,037.60	0.00	0.00	0.00
31/01/2020		NHS England	165.91	I Levy	165.91	0.00	0.00	0.00
10/02/2020		NHS England	3,720.29	I Levy	3,720.29	0.00	0.00	0.00
14/02/2020		NHS England	3.53	I Levy	3.53	0.00	0.00	0.00
28/02/2020		NHS England	264.98	I Levy	264.98	0.00	0.00	0.00
10/03/2020		NHS England	3,826.13	I Levy	3,826.13	0.00	0.00	0.00
13/03/2020		NHS England	15.89	I Levy	15.89	0.00	0.00	0.00
31/03/2020		NHS England	271.06	I Levy	271.06	0.00	0.00	0.00
					<u>46,161.95</u>	<u>0.00</u>	<u>0.00</u>	<u>150.00</u>

LOC Levy Receipts Breakdown

<u>Date</u>	<u>Description</u>	<u>Total</u> <u>Amount</u>	<u>Committee</u> <u>0.8%</u>	<u>CET 0.1%</u>	<u>LOCSU</u> <u>0.5%</u>
02/05/2019	NHS England	4,193.19	2,396.11	299.51	1,497.57
06/06/2019	NHS England	4,119.47	2,353.98	294.25	1,471.24
03/07/2019	NHS England	4,376.71	2,500.98	312.62	1,563.11
30/07/2019	NHS England	4,054.65	2,316.94	289.62	1,449.09
05/09/2019	NHS England	4,533.45	2,590.54	323.82	1,619.09
01/10/2019	NHS England	3,961.86	2,263.92	282.99	1,414.95
30/10/2019	NHS England	4,012.28	2,292.73	286.59	1,432.95
02/12/2019	NHS England	4,604.95	2,631.40	328.92	1,644.62
02/01/2020	NHS England	4,037.60	2,307.20	288.40	1,442.00
31/01/2020	NHS England	165.91	94.80	11.85	59.29
10/02/2020	NHS England	3,720.29	2,125.88	265.73	1,329.17
14/02/2020	NHS England	3.53	2.01	0.26	1.24
28/02/2020	NHS England	264.98	151.44	18.93	94.61
10/03/2020	NHS England	3,826.13	2,186.36	273.29	1,366.47
13/03/2020	NHS England	15.89	9.04	1.13	5.72
31/03/2020	NHS England	271.06	154.88	19.36	96.82
		<u>46,161.95</u>	<u>26,378.21</u>	<u>3,297.27</u>	<u>16,487.94</u>

Dif. Check

0.00
0.00
0.00
-1.00
0.00
0.00
0.01
0.01
0.00
-0.03
-0.49
0.02
0.00
0.01
0.00
0.00

-1.47

Expenses

<u>Date</u>	<u>CHQ No.</u>	<u>Description</u>	<u>Amount</u>	<u>Code</u>		BC	L	EC	CT	M
						<u>Bank Charges</u>	<u>LOCSU</u>	<u>Committee Expenses</u>	<u>CET Expenses</u>	<u>Meeting Fees</u>
08/04/2019	517	Cheltenham Chase Hotel	794.00	EC	Committee Expenses	0.00	0.00	794.00	0.00	0.00
20/05/2019	518	LOCSU Jan-Mar 19	4,291.64	L	LOCSU	0.00	4,291.64	0.00	0.00	0.00
21/05/2019	521	Committee Expenses 68	150.00	EC	Committee Expenses	0.00	0.00	150.00	0.00	0.00
21/05/2019	526	Meeting Fees	225.36	EC	Committee Expenses	0.00	0.00	225.36	0.00	0.00
21/05/2019	538	Committee Expenses 71	150.00	EC	Committee Expenses	0.00	0.00	150.00	0.00	0.00
22/05/2019	525	Meeting Fees	225.36	EC	Committee Expenses	0.00	0.00	225.36	0.00	0.00
22/05/2019	539	Chairman's Dinner	519.55	EC	Committee Expenses	0.00	0.00	519.55	0.00	0.00
23/05/2019	535	Meeting Fees	112.68	EC	Committee Expenses	0.00	0.00	112.68	0.00	0.00
23/05/2019	540	Cheltenham Chase Hotel	198.00	EC	Committee Expenses	0.00	0.00	198.00	0.00	0.00
28/05/2019	519	CET Expenses 66	335.00	CT	CET Expenses	0.00	0.00	0.00	335.00	0.00
28/05/2019	522	Committee Expenses 69	360.00	EC	Committee Expenses	0.00	0.00	360.00	0.00	0.00
28/05/2019	523	CET Provider Fee	45.00	CT	CET Expenses	0.00	0.00	0.00	45.00	0.00
28/05/2019	532	Meeting Fees	225.36	EC	Committee Expenses	0.00	0.00	225.36	0.00	0.00
28/05/2019	533	Meeting Fees	225.36	EC	Committee Expenses	0.00	0.00	225.36	0.00	0.00
28/05/2019	536	Meeting Fees	37.56	EC	Committee Expenses	0.00	0.00	37.56	0.00	0.00
29/05/2019	534	Meeting Fees	225.36	EC	Committee Expenses	0.00	0.00	225.36	0.00	0.00
05/06/2019	528	Meeting Fees	225.36	EC	Committee Expenses	0.00	0.00	225.36	0.00	0.00
26/07/2019	604	LOCSU APR-JUN	4,531.92	L	LOCSU	0.00	4,531.92	0.00	0.00	0.00
08/08/2019	520	Committee Expenses 67	600.00	EC	Committee Expenses	0.00	0.00	600.00	0.00	0.00
08/08/2019	524	Meeting Fees	187.80	EC	Committee Expenses	0.00	0.00	187.80	0.00	0.00
16/08/2019	531	Meeting Fees	75.12	EC	Committee Expenses	0.00	0.00	75.12	0.00	0.00
22/08/2019	606	Dr A Vale OSLE CET	240.00	CT	CET Expenses	0.00	0.00	0.00	240.00	0.00
27/08/2019	530	Meeting Fees	37.56	EC	Committee Expenses	0.00	0.00	37.56	0.00	0.00
29/08/2019	605	OSLE's V.Mass	60.00	CT	CET Expenses	0.00	0.00	0.00	60.00	0.00
29/08/2019	607	OSLE Actor Fee	60.00	CT	CET Expenses	0.00	0.00	0.00	60.00	0.00
30/08/2019	602	Meeting Fees	37.56	EC	Committee Expenses	0.00	0.00	37.56	0.00	0.00
05/09/2019	603	Friends of Bristol Hospital - 73	37.56	EC	Committee Expenses	0.00	0.00	37.56	0.00	0.00
05/09/2019	608	Kingsholm Event	1,820.40	CT	CET Expenses	0.00	0.00	0.00	1,820.40	0.00
06/09/2019	601	GOC	295.00	CT	CET Expenses	0.00	0.00	0.00	295.00	0.00
12/09/2019	612	CET Expenses 74	350.00	CT	CET Expenses	0.00	0.00	0.00	350.00	0.00
12/09/2019	613	Committee Expenses 75	150.00	EC	Committee Expenses	0.00	0.00	150.00	0.00	0.00
16/09/2019	611	ICO Registration	40.00	EC	Committee Expenses	0.00	0.00	40.00	0.00	0.00
18/09/2019	614	CET Expenses 76	280.00	CT	CET Expenses	0.00	0.00	0.00	280.00	0.00
19/09/2019	609	Cardiff University OSLE	1,935.60	CT	CET Expenses	0.00	0.00	0.00	1,935.60	0.00
25/10/2019	616	Committee Expenses 77	410.00	EC	Committee Expenses	0.00	0.00	410.00	0.00	0.00
19/11/2019	618	Fasthosts Fees	85.31	EC	Committee Expenses	0.00	0.00	85.31	0.00	0.00
22/11/2019	617	Cheltenham Chase Strategy Day	150.00	EC	Committee Expenses	0.00	0.00	150.00	0.00	0.00
22/11/2019	619	Committee Expenses 78	150.00	EC	Committee Expenses	0.00	0.00	150.00	0.00	0.00
22/11/2019	620	Committee Expenses 79	580.00	EC	Committee Expenses	0.00	0.00	580.00	0.00	0.00

05/12/2019	622	CET Gloucester Rugby	358.80	CT	CET Expenses	0.00	0.00	0.00	358.80	0.00
06/12/2019	621	Visualise Training	1,350.00	CT	CET Expenses	0.00	0.00	0.00	1,350.00	0.00
10/12/2019	610	LOCSU Jul-Sep	4,482.13	L	LOCSU	0.00	4,482.13	0.00	0.00	0.00
17/01/2020	623	Committee Expenses 80	585.00	EC	Committee Expenses	0.00	0.00	585.00	0.00	0.00
21/01/2020	624	Fasthosts Fees	11.99	EC	Committee Expenses	0.00	0.00	11.99	0.00	0.00
22/01/2020	628	Committee Expenses 82	700.00	EC	Committee Expenses	0.00	0.00	700.00	0.00	0.00
30/01/2020	625	DeVere Hotel CET	1,728.00	CT	CET Expenses	0.00	0.00	0.00	1,728.00	0.00
31/01/2020	626	Committee Expenses 81	395.00	EC	Committee Expenses	0.00	0.00	395.00	0.00	0.00
31/01/2020	627	LOCSU Oct-Dec 19	4,519.57	L	LOCSU	0.00	4,519.57	0.00	0.00	0.00
31/01/2020	629	Committee Expenses 83	339.84	EC	Committee Expenses	0.00	0.00	339.84	0.00	0.00
31/01/2020	632	Committee Strategy Day	150.00	EC	Committee Expenses	0.00	0.00	150.00	0.00	0.00
10/02/2020	631	CET Hatherley Manor Expenses	100.00	CT	CET Expenses	0.00	0.00	0.00	100.00	0.00
17/02/2020	633	Committee Expenses 84	1,024.18	EC	Committee Expenses	0.00	0.00	1,024.18	0.00	0.00
20/02/2020	630	GVC CET Annual Fee	45.00	CT	CET Expenses	0.00	0.00	0.00	45.00	0.00
12/03/2020	638	Committee Expenses 89	630.00	EC	Committee Expenses	0.00	0.00	630.00	0.00	0.00
13/03/2020	635	Committee Expenses 86	180.00	EC	Committee Expenses	0.00	0.00	180.00	0.00	0.00
13/03/2020	636	Committee Expenses 87	502.90	EC	Committee Expenses	0.00	0.00	502.90	0.00	0.00
13/03/2020	637	Committee Expenses 88	396.40	EC	Committee Expenses	0.00	0.00	396.40	0.00	0.00
31/03/2020	639	CET Expenses 90	350.00	CT	CET Expenses	0.00	0.00	0.00	350.00	0.00
			<u>38,308.23</u>			<u>0.00</u>	<u>17,825.26</u>	<u>11,130.17</u>	<u>9,352.80</u>	<u>0.00</u>

Check 0.00

Bank Reconciliation**Bus Bank Instant - 07659800**

	Dr	Cr
Opening balance	729.03	
Bank Receipts	Below 0.36	
Bank Payments		0.00
Closing Balance 31/03/2020, as per statement		729.39
	<u>729.39</u>	<u>729.39</u>
Check		0.00

Interest Received

Apr-19	0.03
May-19	0.03
Jun-19	0.03
Jul-19	0.03
Aug-19	0.03
Sep-19	0.03
Oct-19	0.03
Nov-19	0.03
Dec-19	0.03
Jan-20	0.03
Feb-20	0.03
Mar-20	0.03
	<u>0.36</u>